

# **Harmonised list of supporting documents to be submitted by applicants in Serbia for short-stay visas**

**Applicable from 1st April 2026**

## **I. General requirements for persons applying for a visa irrespective of the purpose of travel**

### **1. Travel arrangements**

Return ticket or reservation or another document confirming the means of transport, e.g. a contract with a transport company or a copy of the drivers' registration certificate and driving license; documentation proving the right to use a motor vehicle or other means of transport, etc.; consent of the owner in case the car does not belong to the applicant and intended itinerary.

### **2. Proof of financial means**

- a) Bank account statement covering the last 3 months (stamped and signed by the bank, no online self-print).
- b) Proof of regular income, e.g. salary slips of the last 3 months.

### **3. Proof of family links or other personal ties in Serbia**

Marriage certificate (copy), birth certificates of children and copies of their passports (data page) with valid residence permits for Serbia (if applicable), university or school certificate; certificate of property ownership, etc.

### **4. Non Serbian nationals:**

- a) Proof of residence permit in Serbia (sticker or plastic card), valid for a period of at least 1 months after return.
- b) If the purpose of Serbian residence permit is ownership of property, proof of valid contract or title deed.

### **5. Employees**

- a) Declaration of the employer stating the present employment, indication of monthly salary amount and approved days-off for the intended travel.
- b) Employment contract
- c) CROSO (Central Register of Mandatory Social Insurance) printout of (optional):
  - i. Uverenje o podacima sadržanim u jedinstvenoj bazi Centralnog registra (central register concerning current employment) and, where requested,
  - ii. Uverenje o istoriji prijave (certificate of former payroll tax and social fees paid).

### **6. Individual entrepreneurs**

- a) APR (Business Registers Agency) registration printout.
- b) Proof of paid taxes.
- c) Proof of business account (bank documents).

d) Proof of activity of the company: service or supply contracts, invoices or cash receipts proving effective business turnover in the last 3 months.

## **7. Students**

Letter of enrolment from school/university/faculty/kindergarten with establishment in Serbia.

## **8. Retired person:**

Pension slip

## **9. Minors**

- a) If minor travels alone or only with one parent or legal guardian:
  - i. Birth certificate of the minor.
  - ii. Notarised consent from the holders of the parental authority (both parents) or of the legal guardian.
  - iii. Copy of the passports/ID of the parents/legal guardians.
- b) If minor travels with both parents or legal guardians:
  - i. Birth certificate of the minor and copy of the passports of the parent(s) or legal guardian.
  - ii. If one of the parents/guardians is already in possession of a valid Schengen visa: clear color copy of the valid Schengen visa and travel itinerary with the names of all travelers.
  - iii. If one of the parents/legal guardians does not require a Schengen visa: color copy of the holder page of the said passport and travel itinerary with the names of all travelers.
  - iv. If one of the parents/legal guardians has passed or one of the parents/legal guardians has sole custody: photocopy of death certificate of the deceased or judicial verdict of the custody.

## **II. Supporting documents to be submitted by applicant depending on travel purpose**

### **1. Tourism**

Proof of hotel booking or other paid accommodation (covering entire period in the Schengen area) and travel plan.

### **2. Business**

- a) In case the inviting party covers travel and subsistence expenses or provides accommodation: proof of sponsorship and/or private accommodation by means of an official national form (required by some Member States)
- b) Invitation letter by the host/inviting party or company containing the following information:
  - i. name and address of host/inviting party or company and name of the contact person
  - ii. name and position of the person signing the request
  - iii. name and address of the invitee

- iv. written confirmation that the inviting party will cover all travel and subsistence expenses, or that the sending company will cover all the expenses
- v. purpose of visit
- vi. period of visit
- c) letter of sending company, stating the applicant's work status in the company and the relationship with the inviting company (also includes the purpose of the visit and the length of stay).
- d) for attendance at a fair: the entry card or documents about participation
- e) Company registration number of the inviting party.

### **3. Private/family visit**

- a) Proof of sponsorship and/or private accommodation by means of an official national form (required by some Member States).
- b) Invitation letter by the host/inviting party or company containing at least the following information:
  - i. name and address of the host/ inviting party
  - ii. name and address of invitee
  - iii. whether the host/inviting party covers all or part of the travel and subsistence expenses
  - iv. purpose of visit
  - v. period of visit
  - vi. details on the relationship between the inviting party and the applicant (including birth certificate, marriage certificate etc.)
  - vii. proof of host's residency in the destination country
  - viii. date and signature
- c) copy of the passport/ID of the inviting person
- d) proof that the inviting person is the owner of the property (optional)
- e) Personal ID number from the relevant Member State (if applicable)

### **4. Other travel purposes (e.g. sports, cultural events)**

ticket or reservation, documents proving the purpose of travel

### **5. Medical treatment**

- a) A document issued by the medical institution in the Schengen Member State confirming that the applicant will receive medical care in that institution.
- b) Pre-payment or other proof of sufficient financial means to cover the medical treatment and related expenses, such as insurance coverage or guarantee of payment.

### **6. Airport transit, if applicable**

- a) Valid entry permit, e.g. visa for the country of next or final destination.
- b) Proof of arrangements made for onward journey, such as copy of onward ticket or reservation, and plausible explanation of itinerary.